



**Metropolitan Human Services District
Board of Directors Meeting
November 22, 2019
12:30pm
Algiers Behavioral Health Clinic
3100 General DeGaulle Drive, New Orleans, LA 70014**

MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.

Minutes

- I. Call to Order
 - Meeting was called to order 12:30p by Vice Chair Michael Pechon

- II. Attendance
 - A quorum was present consisting of Gary Mendoza, Dr. Joseph Kanter, Michael Pechon, Dr. Cathy Lazarus, Charlotte Parent, Leslie Prest, Mike Miller, Sarah Schirmer and Ariel Lloyd; Absent from the meeting were Dr. Marsha Broussard (resigned), Dr. Sarintha Stricklin, and Stanley Simeon. Other individuals in attendance were: MHSD – Rochelle Head-Dunham, MD, FAPA; Traci Brown; Sharon Barnett-Starks, Steven Farber, JD and Toni Harrigan.

- III. Approval of the October 25, 2019 Minutes
 - Sarah Schirmer asked for correction to the October 25, 2019 minutes. The minutes show her as being absent. She was present but did not sign in on the role sheet. Minutes were approved with the corrected attendance. Motion to correct and accept the minutes as corrected by Ariel Lloyd, 2nd by Leslie Prest, all in favor, motion passed.

- IV. Monitoring Reports
 - Monthly Dashboard
 - Dr. Rochelle Head-Dunham reviewed the monthly dashboard with the board of directors and fielding any questions that were asked. Discussed nursing services. Nursing services were separated out from the rest of the services in the dashboard to get a better idea of nursing services provided by the agency. Dr. Lazarus pointed out and praised the improvements on the IDD performance numbers. IDD Director Donna Francis via phone discussed how the calculation for days till services was recalculated based when the full information is received from the person served. This is based on best practices from the state benchmarks. Discussed recent numbers from Orleans Justice Center that of about 600 persons in custody, approximately 54% in the general population of OJC have had some contact with MHSD services.
 - Fiscal Report

Fiscal/Budget was presented by CFO Traci Brown. Discussed that statewide computer outages had not affected MHSD at this point. The projected budget and current spending were discussed and shown on the fiscal report to the Board.

- November Ends Reports

Dr. Dunham discussed the MHSD Ends Report on Human Resources. Turn-over rate and hiring rates were reviewed. The reports were reviewed by all present.

Discussed the MHSD Ends Report pertaining to communications with the Executive Director. Documentation on all staff meeting and agenda were given to the Board for review.

Discussed the quarterly report on any contracts or commitments over \$300,000 and the contract review process. There were no new contracts or commitments to report since the last report.

Discussed the quarterly incident reports and outcomes with the Board.

Motion by Dr. Lazarus to approve the November Reports; 2nd by Sarah Schirmer; all in favor, motion passed.

V. Decision Information

No decision information was presented

VI. Consent Agenda

Dr. Dunham invited all Board Members to the MHSD Holiday Party on December 6.

VII. Self-evaluation

Round table discussion to evaluate this meeting.

VIII. Adjourn

- Motion to adjourn the meeting was made by Michael Pichon, 2nd by Mike Miller; all in favor, motion passed.